

VOLUNTEER DESCRIPTION

Food Pantry Prep

Position Description: Beverly Bootstraps has always been committed to feeding people in the community who need food assistance. This position will support the processes of the Food Pantry and will work with the Food Pantry staff to provide support in distribution of food during days of operation. As a prep volunteer, your responsibilities are to help prepare the Food Pantry so that visitors can be served efficiently during distribution hours.

Position Title: Food Pantry Prep Volunteer

Reports to: Food Assistance Coordinator

Hours: Monday, Tuesday, Wednesday, Thursday or Friday: 10:00am - 12:00pm

The volunteer shift is one shift a week. Volunteers may choose more than one shift. Volunteers are asked to commit to a minimum of three months.

For volunteers looking to fulfill community service hours we have a limited amount of openings for Food Pantry Prep

Volunteer Position Overview:

- Bagging produce and bakery items.
- Checking food expiration dates and stocking Food Pantry shelves
- Keeping the Food Pantry area free of debris and recyclable items.
- Restocking/rotating the produce case and self-shopping area.

Volunteer Requirements:

- Volunteers will be self-supervised after initial training and the ability to be task oriented is essential.
- Ability to lift a case of canned goods is required to stock the pantry area and much of the time spent in the position is on your feet and in motion.
- Volunteer should be able-bodied and capable of reaching, grasping, and lifting up to 40lbs.